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Position Title: Lawn Maintenance Team Leader

Reports To: Production Manager

Position Overview:

The Lawn Maintenance Team Leader is experienced in all aspects of maintaining residential and commercial properties. This position directs the activities of a team of two or more in routine lawn maintenance.

Essential Responsibilities:

1. Perform routine lawn maintenance tasks using lawn maintenance equipment at residential and commercial properties.
2. Operate proficiently a variety of mechanical equipment including, but not limited to Skid Steer Loader, lawn mowers, string trimmer, power edger, blowers, vacuum, hedge shears, hand pruners and loppers.
3. Operate automatic and standard transmission vehicles such as Stake Body and Truck and Trailer combination.
4. Routinely interacts with clients by way of introductions, answering questions and responding to client's request.
5. Manages a team of two or more members - including handling personnel issues on site and educating team on day to day activities, policies and procedures.
6. Maintains a clean and safe work environment - including work site, shop, assigned equipment and trucks.
7. Complete necessary paperwork - including time sheets, work orders and door hangers
8. Briefs management and makes recommendations on job status, personnel issues and/or client concerns.
9. Maintains assigned equipment - includes changing and sharpening blades, washing, greasing, checking and changing oil, clean air cleaners, airing tires and overall visual inspection.



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10. Notifies Production manager of any needed repair at the end of the work day.
11. Plans and organizes job to ensure that all needed resources and materials are available. Also ensures that the job has been completed in the most time efficient manner.
12. Observes all project safety practices. Reports all injuries and occupationally related illnesses immediately to Production Manager.

Knowledge and Experience:

- This position requires a high school diploma or GED, plus two years experience in landscape maintenance.
- Candidate must be able to read and write English.
- Working knowledge of routine Lawn Maintenance.
- Basic understanding of Irrigation piping and controllers.
- Strong oral and written communication skills, job planning skills and mechanical aptitude are a must.

Certifications:

This position requires that the individual be certified and licensed as follows:

- Posses a valid New Jersey Driver's License and has a driving record that is insurable by our insurance carrier.
- Obtain a Pesticide Operator License within one year of accepting this position.
- First Aid / CPR certified.

Work Environment:

Physical Demands

The physical demands outlined are examples of the type of demands the team member will encounter on the job site.

While performing the duties of this job, the team member is required to stand, walk, crouch, stoop or kneel, reach with hands and arms, talk and hear. The team member must regularly lift and/or move up to 80 pounds.



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Job Site Conditions

The job site conditions described below are examples of those conditions a team member encounters while performing the essential responsibilities of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential responsibilities.

While performing the duties of this job, team members are regularly exposed to wet and/or humid conditions, outside weather (heat or cold) and moving mechanical equipment.

In addition, Job sites are located on both residential and commercial property. The team member may also occasionally be exposed to the homeowner's pets.

Working Relationships:

The Team Leader will work closely with members of the team, other Team Leaders, Management and clients.